

# Bay Lake Elementary PTO Meeting Minutes

September 17, 6:30pm, Media Center

**Attendance:** 23 in attendance. Candace Rondeau, Brent Johnson, Leah Fenton, Gwen Liddick, Katie Earl, Jenn Kessel, Tatum Delia, Christine Lee, Heather Jones, Kevin Jones, Sean Fenton, Aileen Junco, Pilar Fernandez, Christopher Whittington, Yaina Pagan Matos, Marcos Pascotto, Rick Caldie, Sanjay Patel, Julie Patel, Deidra Morrison, Fabiana Tenorio, Dexter Culbreath, Karen Yeagle

**Call to Order:** Candace Rondeau calls at 6:38pm

**Approval of Previous Minutes:** Leah Fenton motion to approve, Katie Earl seconds, all approve.

## **Presidents report (Candace Rondeau):**

- Introductions of the new board:
  - Candace Rondeau, President
  - Brent Johnson, Treasurer
  - Leah Fenton, VP of Fundraising
  - Gwen Liddick, Recording Secretary
  - Katie Earl - Communications Secretary
- Available board positions - Any interested persons should see Candace directly
- Calendar Review, including upcoming events:
  - 9/18 Spirit Night @ McDonald's
  - 9/20 Grandparents' & Special Friends' Night
- Committee Meeting taking place soon. Anyone interested should see Candace directly. We are looking for volunteers for the following: 5th Grade Celebration, Yearbook & Events

## **Treasurer's report (Brent Johnson):**

- Review of income & expenses. All attendees were given a printout of the budget.
- We already achieved our Corporate Sponsorships goal of \$4500! More than any other year. Thank you to Candace and Leah for your hard work in obtaining these sponsors. See Committee Reports below for listing of sponsors.
- Hurricane Relief - PTO allocated \$176 for supplies to donate to the Bahamas. One of our sponsors (My Family Orthodontics) donated 500 toothbrushes for us to donate to the Bahamas as well.
- Review of what PTO contributed to last year.
  - Shade structure
  - \$3700 towards the mural in the stairway. Our contribution allowed Mrs. Kimble to contribute \$20k more to media center.
  - Refreshed grass and school landscaping.
- More students were in seats in August than projected so the school did not have to return any funding, however more students means a need to hire another Kindergarten teacher for relief. Money from Mrs. Kimble's discretionary budget is critical for this type of situation.
- Chris Whittington posed a questions about where Corporate Sponsorship donations/grant money goes (such as Disney, Coca-Cola, etc). Brent responded that those types of funds go directly to Mrs. Kimble's discretionary budget.

## **Committee Reports (Leah Fenton, VP of Fundraising):**

- We took in \$2,000 more in sponsorships than last year. Here is a listing of this year's sponsors:
  - Anytime Fitness, Peaches Dance & Music, The Eye Place, My Family Othodontics, V's Barbershop, Celebration Pediatric Dentistry, Key Words, Kingdom Kuts, Simon Simaan Group, Lessons in Your Home and Kids Create Art

## **Bay Lake Elementary PTO Meeting Minutes (cont.)**

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- Fundraisers this year include:
  - Read-A-Thon. This is our largest fundraiser of the year. We are hoping to raise \$20k that will fund the Media Center.
  - Krispy Kreme Fundraiser
  - Catalog Fundraiser
  - Change Jar where students can bring their loose change
  - Holiday Shop
  - Mother's Day Cakes
  - Valentine's Day Bundt Cakes
  
- Spirit wear items have sold very well this year. We are offering a few new things in addition to our apparel, such as hair bows, lion key chains, and color changing cups.
  
- Review of the Spirit Nights
  - 9/18 McDonald's
  - 9/26 Abbott's
  - 10/7 Jeremiah's
  - 10/16 McDonald's
  - 10/24 Gator's Dockside
  - 11/4 Jeremiah's
  - 11/20 McDonald's
  - 12/2 Jeremiah's

### **New Business:**

Christine Lee motions to approve the budget Brent reviewed, Deidra Morrison seconds, all approve.

**Meeting Adjournment:** Leah motion to adjourn at 7:15pm, Katie seconds

**Next Meeting 10/8/19; 6:30pm; Bay Lake Elementary Media Center**

Katie Earl , Communications Secretary PTO